
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVER GLEN
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, April 8, 2015 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Glenn Marvin	Board Supervisor, Chairman
Doug Walker	Board Supervisor, Vice Chairman
Scott Campbell	Board Supervisor, Assistant Secretary (via speakerphone)
David Jae	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	District Counsel, Hopping Green & Sams, P.A.
Dan McCraine	District Engineer, McCraine & Associates
Tony Shiver	First Coast CMS
Michael Johnson	ValleyCrest

Audience Present

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 1:30 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

It was noted for the record that there were no audience comments.

THIRD ORDER OF BUSINESS

**Acceptance of Board of Supervisors'
Resignation**

The Board of Supervisors accepted Mr. Johns resignation from Seat #1.

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board accepted Mr. Johns resignation from Seat #1 for River Glen Community Development District.

FOURTH ORDER OF BUSINESS

**Appointment of New Board of Supervisors
Member to Seat #1**

Supervisor Marvin nominated Greg Matovina for Seat #1 with a term expiring November 2016. No other nominations were made.

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board appointed Greg Matovina to Seat #1 with a term expiring November 2016 for River Glen Community Development District.

FIFTH ORDER OF BUSINESS

**Oath of Office for Newly Appointed Board
of Supervisors Member**

Mr. Matovina was not present at the meeting. This item was tabled until a future Board of Supervisors' meeting.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2015-04,
Designating Officers**

The Board of Supervisors proposed the following slate of officers; Glen Marvin as Chairman, Doug Walker as Vice Chairman and Scott Campbell, David Jae, Greg Matovina, Melissa Dobbins and Anthony Jeancola as Assistant Secretaries.

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board approved Resolution 2015-04, naming Glen Marvin as Chairman, Doug Walker as Vice Chairman and Scott Campbell, David Jae, Greg Matovina, Melissa Dobbins and Anthony Jeancola as Assistant Secretaries for River Glen Community Development District.

SEVENTH ORDER OF BUSIENSS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held
January 14, 2015**

On a motion by Mr. Marvin, seconded by Mr. Walker, with all in favor, the Board approved the minutes of the Board of Supervisors regular meeting held January 14, 2015 for River Glen Community Development District.

EIGHTH ORDER OF BUSINESS

**Ratification of the Operation and
Maintenance Expenditures for December
2014, January 2015 and February 2015**

On a motion by Mr. Marvin, seconded by Mr. Walker, with all in favor, the Board ratified the operation and maintenance expenditures for December 2014 in the amount of \$33,197.88, January 2015 in the amount of \$20,908.92 and February 2015 in the amount of \$21,940.25 for River Glen Community Development District.

NINTH ORDER OF BUSIENSS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
Mr. McCraine updated the Board of Supervisors that the stormwater system repairs were inspected on March 18th. He noted the reason for the repairs was due to pieces of broken pipes, irrigation issues, a broken stub and one not mudded properly.
- C. ValleyCrest Landscaping
Mr. Johnson updated the Board of Supervisors that they treated the turf, fertilized the Bermuda grass, treated the crack weeds and the baseball field area was mulched and pine straw was put down.
- D. First Coast CMS Field Report
Mr. Shiver reviewed his report.

Mr. Shiver noted that the Health Department found no violations at the main pool. The activity pool is drained so no report was made. However, the Health Inspector would like the activity pool to be re-marcited. Discussion ensued.

The Board of Supervisors gave the chair authorization to approve a proposal to re-marcite the activity pool.

The condition of the fitness equipment was reviewed. Discussion ensued. The

Board of Supervisors directed Mr. Shiver to retrieve lease options for two elliptical machines and preventative maintenance proposals.

E. District Manager

Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting is set for June 10, 2015 at 1:30 p.m.

Ms. Dobbins noted that Rizzetta & Company is doing a trial run with boards using tablets at the meetings instead of mailing agenda packets.

TENTH ORDER OF BUSINESS

Consideration of Proposal for Tennis Court Resurfacing

The Board of Supervisors considered a proposal from CSI to resurface the tennis and basketball courts in the amount of \$13,820.

On a motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, the Board approved CSI's proposal to resurface the tennis and basketball courts in the amount of \$13,820 for River Glen Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of ValleyCrest Contract Renewal

Ms. Dobbins reviewed that the proposal from ValleyCrest and noted that the proposal is at the same current rate but is for 18 months in order to have the term end in line with the district's fiscal year.

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board approved the ValleyCrest Contract renewal for 18 months at the current rate of \$4,505 per month for River Glen Community Development District.

TWELFTH ORDER OF BUSIENSS

Consideration of Proposals for Upgraded Security DVR System

The Board of Supervisors reviewed two proposals for the upgrade of the security system.

On a motion by Mr. Walker, seconded by Mr. Marvin, with all in favor, the Board approved the proposal from Atlantic Companies in the amount of \$1,471.25 to replace the DVR system for River Glen Community Development District.

THIRTEENTH ORDER OF BUSIENSS

Discussion Regarding Field Services

This item was tabled until a future Board of Supervisors' meeting.

FOURTEENTH ORDER OF BUSIENSS

**Consideration of Agreement for
Technology Services**

The Board of Supervisors reviewed the proposed agreement with Rizzetta Technology Services to update, host and maintain the website and subscribed to one email address for Supervisor Marvin.

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board approved the agreement with Rizzetta Technology Services to update, host and maintain the website and subscribed to one email address for Supervisor Marvin for River Glen Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-05,
Approving the Fiscal Year 2015/2016
Proposed Budget and Setting the Public
Hearing**

Ms. Dobbins presented a proposed Fiscal Year 2015/016 Budget to the Board and went over the individual line items. Ms. Dobbins suggested that a Public Hearing on the proposed Budget be set for August 12, 2015 at 1:30 p.m.

On a motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, the Board approved Resolution 2015-05 approving the proposed budget and set the Public Hearing for August 12, 2015 at 1:30 p.m. for River Glen Community Development District.

SIXTEENTH ORDER OF BUSIENSS


**Audience Comments and Supervisor
Requests**

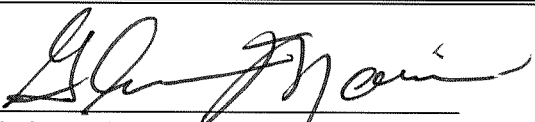
There was a question regarding the rental room monitoring.
There were no Supervisor request.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board adjourned the meeting at 2:58 p.m. for River Glen Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman