

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVER GLEN
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, August 12, 2015 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Glenn Marvin	Board Supervisor, Chairman
Scott Campbell	Board Supervisor, Assistant Secretary (via speakerphone)
David Jae	Board Supervisor, Assistant Secretary
Greg Matovina	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Roy Van Wyck	Hopping Green & Sams, P.A.
Dan McCranie	District Engineer, McCranie & Associates (via speakerphone)

Audience Present

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 1:34 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

It was noted for the record that there were no audience comments.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors Regular Meeting held
June 10, 2015**

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board approved the minutes of the Board of Supervisors regular meeting held June 10, 2015 for River Glen Community Development District.

FOURTH ORDER OF BUSIENSS

**Ratification of the Operation and
Maintenance Expenditures for May 2015
and June 2015**

On a motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, the Board ratified the operation and maintenance expenditures for May 2015 in the amount of \$17,011.33 and June 2015 in the amount of \$39,141.73 for River Glen Community Development District.

FIFTH ORDER OF BUSIENSS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
No report.
- C. ValleyCrest Landscaping
Not present.
The Board requested staff to review palms at entrance with ValleyCrest.
- D. First Coast CMS, LLC
Not present.
Ms. Dobbins reported that Tony noticed a stop sign missing, but it's at a stop bar by a driveway. The Board requested the District Engineer to review the community for any missing traffic signs.
- E. District Manager
No report.

SIXTH ORDER OF BUSINESS

**Acceptance of Financial Report for Fiscal
Year ending September 30, 2014**

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board accepted the Financial Report for Fiscal Year ending September 30, 2014 for River Glen Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of First Coast CMS, LLC
Contract Renewal**

Ms. Dobbins reviewed the renewal includes a 6% increase, which is the first increase since 2011. Monthly rate currently is \$1,906.00 and would go to \$2,020.00 per month.

After discussion the Board approved First Coast CMS, LLC contract renewal.

On a motion by Mr. Marvin, seconded by Mr. Matovina, with all in favor, the Board approved First Coast CMS, LLC contract renewal in the amount of \$2,020.00 per month for River Glen Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Fitness Equipment and
Maintenance Proposals**

Tabled.

NINTH ORDER OF BUSINESS

**Public Hearing on the Fiscal Year 2015-
2016 Final Budget**

On a motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, the Board of Supervisors opened the Public Hearing for River Glen Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-06,
Adopting the Final Budget for Fiscal Year
2015-2016**

There were no audience comments.

On a motion by Mr. Matovina, seconded by Mr. Marvin, with all in favor, the Board of Supervisors closed the Public Hearing for River Glen Community Development District.

On a motion by Mr. Matovina, seconded by Mr. Marvin, with all in favor, the Board of Supervisors adopted Resolution 2015-06, the Final Budget for Fiscal Year 2015-2016 for River Glen Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-07,
Imposing Special Assessments**

Mr. Van Wyk noted the O&M assessment is not levied on the SPE Land.

On a motion by Mr. Marvin, seconded by Mr. Matovina, with all in favor, the Board adopted Resolution 2015-07, Imposing Special Assessments for River Glen Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of Deficit Funding Program

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board approved the the Deficit Funding Program for River Glen Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-08,
Setting the Date, Time and Location of
Fiscal Year 2015-2016 Regular Meetings**

On a motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, the Board adopted Resolution 2015-08, Setting the Date, Time and Location of Fiscal Year 2015-2016 Regular Meetings for River Glen Community Development District.

FOURTEENTH ORDER OF BUSIENSS

**Audience Comments and Supervisor
Requests**

There was a comment on weeds in the grass.

There was a comment on pine straw on sidewalks.

There was a question regarding ruts in the Right of Ways.

There were no Supervisor requests.

FIFTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board adjourned the meeting at 2:07 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman