

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RIVER GLEN  
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, August 10, 2016 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Glenn Marvin	<b>Board Supervisor, Chairman</b>
Scott Campbell	<b>Board Supervisor, Assistant Secretary</b> (via speakerphone)
Doug Walker	<b>Board Supervisor, Assistant Secretary</b>
David Jae	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Lesley Gallagher	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Katië Buchanan	<b>Hopping Green &amp; Sams, P.A.</b>
Dan McCranie	<b>District Engineer, McCranie &amp; Associates</b>
Tony Shiver	<b>First Coast CMS</b>
Daniel Bauman	<b>Brightview Landscaping</b>

There was audience present.

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Marvin called the meeting to order at 1:31 p.m. and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

It was noted for the record that there were no audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors Audit Committee Meeting  
held April 13, 2016**

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board approved the minutes of the Board of Supervisors Audit Committee meeting held April 13, 2016 for River Glen Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors Meeting held  
April 13, 2016**

On a motion by Mr. Marvin, seconded by Mr. Walker, with all in favor, the Board approved the minutes of the Board of Supervisors regular meeting held April 13, 2016 for River Glen Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for March  
2016, April 2016, May 2016 and June 2016**

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board ratified the operation and maintenance expenditures for March 2016 in the amount of \$15,312.44, April 2016 in the amount of \$29,125.71, May 2016 in the amount of \$22,985.15 and for June 2016 in the amount of \$21,322.65 for River Glen Community Development District.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
No report.
  - B. District Engineer  
No Report.
  - C. Brightview Landscaping\*
  - D. Field Inspection Report\*
- \* Staff Reports C and D were combined

Mr. Bauman reviewed his report under Tab 4 and answered questions regarding the natural areas noted on the July Field Inspection Report.

- E. Amenity Manager Report  
Mr. Shiver reviewed his report under Tab 6.
- F. District Manager
  - i.) Update on Number of Registered Voters  
Ms. Gallagher updated the Board that there were 218 registered voters as of April 15, 2016 in the district.

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Financial Report for the  
Fiscal Year ended September 30, 2015**

Ms. Gallagher noted that the Financial Report for the Fiscal Year ended September 30, 2015 had previously been accepted by Chairman to meet the filing deadline. The Board ratified the Chairman's acceptance.

On a motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, the Board Ratified the Chairman's acceptance of the Financial Report for the Fiscal Year ended September 30, 2015 for River Glen Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Renewal Proposal for  
First Coast CMS**

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board approved the renewal proposal from First Coast CMS at a monthly rate of \$2,984.00 for River Glen Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Termite Bond Renewal**

On a motion by Mr. Marvin, seconded by Mr. Walker, with all in favor, the Board approved Sentricon termite retreatment at a cost of \$999.00 with an annual maintenance cost of \$699.00 with Nader's Pest Raiders for River Glen Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Landscape Maintenance  
Proposals**

The Board reviewed four (4) proposals for landscape maintenance from Brightview Landscape Services, Inc., Landscape Maintenance Professionals, Yellowstone Landscape and Martex Services.

Discussion ensued.

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board approved the proposal from Brightview Landscape Services, Inc. at an annual cost of \$47,560.00 with mulch, pine straw and annuals to be billed separately for River Glen Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-05,  
Appointing a Secretary, Treasurer and  
Assistant Treasurer**

On a motion by Mr. Walker, seconded by Mr. Marvin, with all in favor, the Board adopted Resolution 2016-05, Appointing Eric Dailey as Secretary, Joe Kennedy as Treasurer and Shawn Wildermuth as Assistant Secretary for River Glen Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Public Hearing on the Fiscal Year  
2016/2017 Final Budget**

i.) Consideration of Resolution 2016-06, Adopting the Final Budget for Fiscal Year 2016/2017

On a Motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board opened the Public Hearing on Final Budget for Fiscal Year 2016/2017 for River Glen Community Development District.

An audience member had a question about budget line number 65.

On a Motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, The Board closed the Public Hearing for River Glen Community Development District.

On a Motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, The Board adopted Resolution 2016-06, approving the Final Budget for Fiscal Year 2016/2017 for River Glen Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-07,  
Imposing Special Assessments and  
Certifying the Assessment Roll**

On a Motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, The Board adopted Resolution 2016-07, Imposing Special Assessments and Certifying the Assessment Roll for River Glen Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of Deficit Funding Agreement**

Ms. Buchanan reviewed the Deficit Funding Agreement and noted it was the same format as Fiscal Year 2015/2016.

On a motion by Mr. Marvin, seconded by Mr. Walker, with all in favor, the Board approved the Deficit Funding Agreement for River Glen Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-08, Setting the Date, Time and Location of Regular Meetings**

Adopted Resolution 2016-08, and set meeting dates (Exhibit A).

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board adopted Resolution 2016-08, Setting the Date, time and Location of Regular Meeting (Exhibit A) for River Glen Community Development District.

**SIXTEENTH ORDER OF BUSINESS**

**Audience Comments and Supervisor Requests**

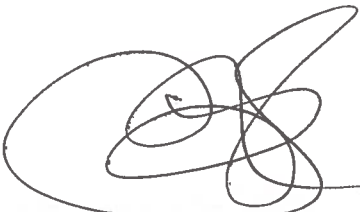
No audience comments.

No supervisor comments.

**SEVENTEENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board adjourned the meeting at 2:22 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

# Exhibit A

**EXHIBIT "A"**

**BOARD OF SUPERVISORS MEETING DATES  
RIVER GLEN COMMUNITY DEVELOPMENT DISTRICT  
FISCAL YEAR 2016/2017**

October 20, 2016  
February 16, 2017  
April 20, 2017  
July 20, 2017  
September 21, 2017

All meetings will convene at **12:30 p.m.**  
at the **River Glen Amenity Center**,  
located at **65084 River Glen Parkway**,  
**Yulee, Florida 32097.**