

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVER GLEN
COMMUNITY DEVELOPMENT DISTRICT**

The **audit** meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, January 13, 2016 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Glenn Marvin	Board Supervisor, Chairman
Scott Campbell	Board Supervisor, Assistant Secretary (via speakerphone)
Doug Walker	Board Supervisor, Assistant Secretary
David Jae	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	Hopping Green & Sams, P.A.
Tony Shiver	First Coast CMS

There was audience present.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 1:33 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

**Review Instructions and Criteria for
Proposals for District Audit Services**

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board selected criteria to include price and set each of the five criteria at 20 points each for River Glen Community Development District.

THIRD ORDER OF BUSINESS

**Establishing a Date for Second Audit
Committee Meeting**

Ms. Dobbins recommended considering the audit responses on April 13, 2016

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board set April 13, 2016, at 1:30 p.m., prior to onset of next scheduled meeting for River Glen Community Development District as the next audit committee meeting..

FOURTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, the Board adjourned the meeting at 1:36 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman