

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RIVER GLEN  
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, January 13, 2016 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Glenn Marvin	<b>Board Supervisor, Chairman</b>
Scott Campbell	<b>Board Supervisor, Assistant Secretary</b> (via speakerphone)
Doug Walker	<b>Board Supervisor, Assistant Secretary</b>
David Jae	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Lesley Gallagher	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Roy Van Wyk	<b>Hopping Green &amp; Sams, P.A.</b>
Dan McCranie	<b>District Engineer, McCranie &amp; Associates</b>
Tony Shiver	<b>First Coast CMS</b>
Chris Miska	<b>ValleyCrest Landscaping</b>

There was audience present.

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 1:37 p.m. and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

It was noted for the record that there were no audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors Regular Meeting held  
November 11, 2015**

Ms Dobbins presented the minutes of the last meeting and requested any changes or corrections.

On a motion by Mr. Marvin, seconded by Mr. Walker, with all in favor, the Board approved the minutes of the Board of Supervisors regular meeting held November 11, 2015 for River Glen Community Development District.

**FOURTH ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for October  
2015 and November 2015**

Ms. Dobbins presented the operations and maintenance expenditures for October and asked for any questions.

On a motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, the Board ratified the operation and maintenance expenditures for October 2015 in the amount of \$23,226.89 and November 2015 in the amount of \$20,126.65 for River Glen Community Development District.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
No report.
- B. District Engineer
  - i.) Update on Sidewalks  
Mr. McCranie reviewed that sidewalks are required on both sides of the street. He will put together an estimated cost to fill in the missing sidewalks so that this can be budgeted over the next three to five years.
- C. Field Maintenance Report
  - i.) Field Inspection Report
  - ii.) ValleyCrest Landscaping  
ValleyCrest Report was moved to the end of the agenda because Chris Miske was not present at the beginning of the meeting.
  - iii.) Fist Coast CMS  
Mr. Shiver updated the Board that Parry Pools began the remarcite of the activity pool today. He also noted that the existing fitness equipment was being sold for a price of \$1,800.00 and a bill of sale was approved at the last meeting and executed by Mr. Marvin.

- E. District Manager  
Ms. Dobbins stated that the next meeting will be held on April 13, 2016 at 1:30 p.m. at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, FL 32097. The Fiscal Year 2016/2017 Budget will be proposed at this meeting.

**SIXTH ORDER OF BUSINESS**

**Ratification of Fiscal Year 2015 / 2016  
Insurance Policy**

On a motion by Mr. Jae, seconded by Mr. Marvin, with all in favor, the Board Ratified EGIS Policy in the amount of \$14,411.00 for River Glen Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-02,  
Designating an Assistant Secretary**

Ms. Dobbins requested the Board approve Lesley Gallagher as an assistant Secretary for the Board.

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board approved Resolution 2016,02, Designating an Assistant Secretary and appointed Lesley Gallagher as an Assistant Secretary for River Glen Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Pond Maintenance  
Proposals**

The Board reviewed proposals from Charles Aquatics and from Aquatic Systems for pond maintenance. The Board discussed approving the proposal from Aquatic Systems subject to a reduction in price to \$420.00.

On a motion by Mr. Jae, seconded by Mr. Walker, with Mr. Jae, Mr. Walker and Mr. Campbell in favor Board approved the proposal from Aquatic Systems subject to the matching the price from Charles Aquatics of \$420.00 per month or to otherwise move forward with Charles Aquatics for River Glen Community Development District. Supervisor Mr. Marvin opposed the motion

**NINTH ORDER OF BUSINESS**

**Consideration of First Coast CMS Staffing Proposal**

Mr. Shiver reviewed his proposal. The Board approved two additional days of staffing at an additional cost of \$905.00 per month and will revisit at the end of the fiscal year.

On a motion by Mr. Jae, seconded by Mr. Walker, with all in favor, the Board approved two additional days of staffing at an additional cost of \$905.00 per month and will revisit at the end of the fiscal year for River Glen Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Reserve Study Proposals**

Tabled.

**ELEVENTH ORDER OF BUSINESS**

**Acceptance of Final Arbitrage Rebate Calculation Series 2006A, for the Period ending October 31, 2015**

Ms. Dobbins presented and discussed the arbitrage computations which indicate a negative cumulative rebate amount of \$(279,419.05) at October 31, 2015.

As such, no amount must be on deposit in the Rebate Fund.

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board accepted the Final Arbitrage Rebate Calculation for the Series 2006A Bonds, for the Period ending October 31, 2015 for River Glen Community Development District.

**TWELTH ORDER OF BUSINESS**

**Ratification of Swimming Pool  
Resurfacing Agreement with Parry Pools**

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board ratified the Swimming Pool Resurfacing Agreement with Parry Pools for River Glen Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Revised Room Rental  
Policies**

Ms. Dobbins presented proposed modifications to the room rental policies.

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board accepted the Revised Room Rental Policies for River Glen Community Development District.

**Staff Report Continued**

- C. Field Maintenance Report
    - ii.) ValleyCrest Landscaping
- Mr. Miske provided a field update and introduced Daniel Bauman as the new account representative.

**FOURTEENTH ORDER OF BUSINESS**

**Audience Comments and Supervisor  
Requests**

No audience comments.

Supervisor Walker requested proposals for new pool furniture at the next meeting.

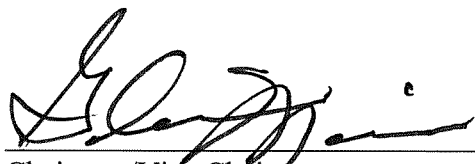
**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Marvin, seconded by Mr. Jae, with all in favor, the Board adjourned the meeting at 2:59 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman