
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVER GLEN
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of River Glen Community Development District was held on **Thursday, July 20, 2017 at 12:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Glenn Marvin	Board Supervisor, Chairman
David Jae	Board Supervisor, Assistant Secretary (via speakerphone)
Doug Walker	Board Supervisor, Assistant Secretary
Scott Campbell	Board Supervisor, Assistant Secretary

Also present were:

Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams, P.A.
Dan McCranie	District Engineer, McCranie & Associates
Jeff Nunamaker	Brightview Landscaping

Audience was present

FIRST ORDER OF BUSINESS

Call to Order

Ms. Gallagher called the meeting to order at 12:30 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

An audience member noted a pot hole along Lagoon Forest. Mr. McCranie to obtain additional information and follow up.

Audience members had concerns regarding the second entrance and appearance of the landscaping.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors Special Meeting held May 18, 2017 (Exhibit A)

On a motion by Mr. Marvin, seconded by Mr. Walker, with all in favor, the Board approved the minutes of the Board of Supervisors special meeting held May 18, 2017 for River Glen Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for April 2017, May 2017, June 2017

On a motion by Mr. Walker, seconded by Mr. Marvin, with all in favor, the Board ratified the operation and maintenance expenditures for April 2017 in the amount of \$21,630.30, May 2017 in the amount of \$13,345.28 and June 2017 in the amount of \$39,605.14 for River Glen Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report.
- B. District Engineer
 - i) Public Facilities Report
The Public Facilities Report was approved in substantial form and the Board authorized the chairman to work with the District Engineer and approve the final version.

On a motion by Mr. Marvin, seconded by Mr. Walker, with all in favor, the Board approved the Public Facilities Report in substantial form and authorized the chairman to work with the District Engineer and approve the final version for River Glen Community Development District.

- C. Field Inspection Reports, June 28, 2017
Ms. Gallagher reviewed the June 28, 2017 Field Inspection Report.
- D. Brightview Landscaping
Mr. Nunamaker updated the Board that he was now the account manager for Brightview Landscaping at River Glen Community Development District.

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- E. Amenity Manager Report
Mr. Shiver's report was reviewed.
An Audience member noted that there was an issue with spiders at the amenity center.
Mr. Walker had a question regarding lighting at night.
- F. District Manager
Ms. Gallagher noted the next meeting was scheduled for September 21, 2017 at 12:30 p.m.

SIXTH ORDER OF BUSINESS

Discussion Regarding No Alcohol Policy

The statement that Mr. Shiver prepared was reviewed regarding removing or modifying the existing No Alcohol Policy. Discussion ensued. The audience members voiced their opposition to removing or modifying the policy. It was determined to leave the existing No Alcohol Policy in place.

SEVENTH ORDER OF BUSINESS

**Consideration of Lagoon Forest Entrance
Landscape Enhancement**

The proposal from Brightview Landscaping in the amount of \$1,608.71 for landscape enhancements at the Lagoon Forest entrance was approved.

On a motion by Mr. Marvin, seconded by Mr. Campbell, with all in favor, the Board approved the proposal from Brightview Landscaping in the amount of \$1,608.71 for landscape enhancements at the Lagoon Forest entrance for River Glen Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2017-09,
Designating Primary Administrative Office**

The Board adopted Resolution 2017-09, designating a Primary Administrative Office.

On a motion by Mr. Campbell, seconded by Mr. Marvin, with all in favor, the Board adopted Resolution 2017-09, designating a Primary Administrative Office for River Glen Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2017-10, Regarding Investment Policies

The Board adopted Resolution 2017-10 which adopts alternative investment guidelines for investing public funds in excess of amounts needed to meet current expense in accordance with Florida Statutes.

On a motion by Mr. Marvin, seconded by Mr. Campbell, with all in favor, the adopted Resolution 2017-10 which adopts alternative investment guidelines for investing public funds in excess of amounts needed to meet current expense in accordance with Florida Statutes for River Glen Community Development District.

TENTH ORDER OF BUSINESS

Acceptance of Financial Report, Year Ended September 30, 2016

The Board accepted the Financial Report for year ended September 30, 2016.

On a motion by Mr. Marvin, seconded by Mr. Campbell, with all in favor, the Board accepted the Financial Report for year ended September 30, 2016 River Glen Community Development District.

ELEVENTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2017/2018 Final Budget

i) Consideration of Resolution 2017-11, Approving the Fiscal Year 2017/2018 Final Budget

On a Motion by Mr. Campbell, seconded by Mr. Marvin, with all in favor, the Board opened the Public Hearing on Final Budget for Fiscal Year 2017/2018 for River Glen Community Development District.

The Board took public comments.

On a Motion by Mr. Marvin, seconded by Mr. Campbell, with all in favor, The Board closed the Public Hearing for River Glen Community Development District.

On a Motion by Mr. Campbell, seconded by Mr. Marvin, with all in favor, The Board adopted Resolution 2017-11, approving the Final Budget for Fiscal Year 2017/2018 for River Glen Community Development District.

ii.) Consideration of Resolution 2017-12, Imposing Special Assessments & Certifying the

Assessment Roll

On a motion by Mr. Marvin, seconded by Mr. Campbell, with all in favor, the Board adopted Resolution 2017-12 imposing Special Assessments and ratifying the assessments roll for River Glen Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of Deficit Funding Agreement

Ms. Buchanan reviewed that this deficit funding agreement follows the same format as previous years. The Board approved.

On a motion by Mr. Marvin, seconded by Mr. Campbell, with all in favor, the Board approved the Deficit Funding Agreement for River Glen Community Development District.

THIRTEENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

An audience member discussed the pot hole on Lagoon Forest which Mr. McCranie will review.

The Board authorized road repairs up to \$5,000.00 in conjunction with this and for Mr. Walker to work with the engineer to approve a proposal.

On a motion by Mr. Marvin, seconded by Mr. Campbell, with all in favor, the Board approved road repairs up to \$5,000.00 in conjunction with this and for Mr. Walker to work with the engineer to approve a proposal for River Glen Community Development District.

An audience member noted repairs that needed to be made to the treadmills.

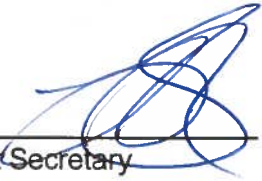
An audience member had questions regarding street signage on Lagoon Forest. Mr. McCranie will review further.

There were no supervisor requests.

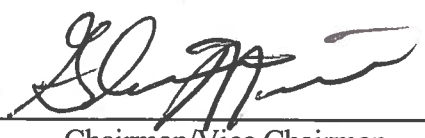
FOURTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Marvin, seconded by Mr. Campbell, with all in favor, the Board adjourned the meeting at 1:58 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman