

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVER GLEN
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, January 9, 2013 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Doug Davis	Board Supervisor, Chairman
Greg Matovina	Board Supervisor, Vice-Chairman
Doug Walker	Board Supervisor, Assistant Secretary
Leo Johns	Board Supervisor, Assistant Secretary
Glenn Marvin	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	District Counsel, Hopping Green & Sams, P.A.
Doug Dyer	District Engineer, DRMP

Audience Present

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 1:30 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

**Administer Oath of Office to Newly
Elected Supervisors**

The oath of office was given prior to the onset of the meeting to Leo Johns and Glenn Marvin.

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2013-02,
Re-designating Officers**

On a motion by Mr. Marvin, seconded by Mr. Johns, with all in favor, the Board approved Resolution 2013-02, Re-designating Officers appointing Doug Davis as the Chairman, Greg Matovina as Vice Chairman, and Leo Johns, Glenn Marvin, Doug Walker, Melissa Dobbins, and Jeremy Needham as Assistant Secretaries for River Glen Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Meeting held on November
14, 2012**

On a motion by Mr. Matovina, seconded by Mr. Marvin, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on November 14, 2012 for River Glen Community Development District.

FIFTH ORDER OF BUSINESS

**Ratification of Operation and
Maintenance Expenditures for September
2012, October 2012 and November 2012**

On a motion by Mr. Matovina, seconded by Mr. Davis, with all in favor, the Board ratified the Operation and Maintenance Expenditures for September 2012 in the amount of \$13,593.85, October 2012 in the amount of \$21,437.46 and November 2012 in the amount of \$25,096.10 for River Glen Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of DRMP Proposal for
Surveying Services on Conservation
Impact Area**

Mr. Van Wyk stated that Water Management District will not accept the aerial "survey"; they requested an official survey to be submitted. Once this step is complete then the easement can be recorded and finalized. The Board of Supervisors approved the proposal not to exceed \$2,755.00

On a motion by Mr. Davis, seconded by Mr. Marvin, with all in favor, the Board approved the DRMP Proposal for Surveying Services of Conservation Impact Area not to exceed \$2,755.00 for River Glen Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of DRMP Mossy Creek Lane Drainage Issue

Mr. Dyer presented findings after excavation was completed off Mossy Creek Lane.

After discussion, the Board approved the Chair to review the District Engineer's plans and bids to install a drainage system not to exceed \$10,000.

On a motion by Mr. Marvin, seconded by Mr. Matovina, with all in favor, the Board authorized the Chair to review the District Engineer's plans and bids to install a new drainage system not to exceed \$10,000 for River Glen Community Development District.

EIGHT ORDER OF BUSINESS

Consideration of Renewal of Aquatic Systems Inc, Waterway Contract

The Board accepted the renewal based on current terms of existing contract.

On a motion by Mr. Matovina, seconded by Mr. Marvin, with all in favor, the Board accepted the contract renewal of Aquatic Systems, Inc based on the current contracts terms for River Glen Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Peninsular Revised Pool Lift Proposal

Ms. Dobbins stated the pool lift the board had originally approved has been having issues with the control panel. The vender only recommended installing the portable lift and will match the price due to delay in getting the lift installed.

The board approved the proposal.

On a motion by Mr. Matovina, seconded by Mr. Davis, with all in favor, the Board approved the Revised Peninsular Pool Lift Proposal for River Glen Community Development District.

TENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No Report.

B. District Engineer
No Report.

C. District Manager
Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting is set for April 10, 2013 at 1:30 p.m.

Ms. Dobbins stated the district needs to start the Audit RFP process to elect an Auditor. The first step is to select the Audit Committee and schedule the 1st Audit Committee Meeting.

The board selected themselves as the Audit Committee and set the first committee meeting for April 10, 2013 at 1:30 p.m.

On a Motion by Mr. Matovina, seconded by Mr. Marvin, with all in favor, the Board appointed its five members to also serve as the Audit Review Committee and set their first committee meeting for April 10, 2013 at 1:30 p.m. for River Glen Community Development District.

Ms. Dobbins also gave an update on the Integrity Invoice for \$2,250.00 which was a payment for FY 2011 and 2012 Arbitrage Report.

On a Motion by Mr. Johns, seconded by Mr. Davis, with all in favor, the Board approved the Integrity Invoice in the amount of \$2,250 for payment of FY 2011 and 2012 Arbitrage Report for River Glen Community Development District.

ELEVENTH ORDER OF BUSINESS

**Audience Comments and
Supervisor Requests**

An audience member had questions about keeping some of the pool pumps off during the winter to save on costs.

Mr. Walker stated that the fire pit does not work and requested a review of the propane in the grill.

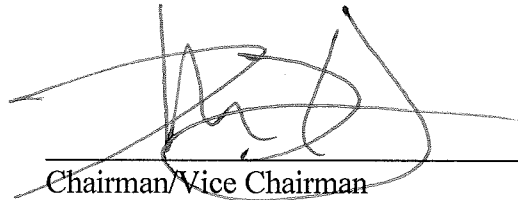
ELEVENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Matovina, seconded by Mr. Marvin, with all in favor, the Board adjourned the meeting at 2:20 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman