

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RIVER GLEN  
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, April 10, 2013 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Doug Davis	<b>Board Supervisor, Chairman</b>
Doug Walker	<b>Board Supervisor, Assistant Secretary</b>
Leo Johns	<b>Board Supervisor, Assistant Secretary</b>
Glenn Marvin	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Roy Van Wyk	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Doug Dyer	<b>District Engineer, DRMP</b>
Tony Shiver	<b>First Coast CMS</b>
Hollie Anderson	<b>ValleyCrest</b>
Chris Miska	<b>ValleyCrest</b>

**Audience Present**

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 1:35 p.m. and read the roll call.

**SECOND ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Regular Meeting held  
January 9, 2013**

On a motion by Mr. Davis, seconded by Mr. Marvin, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held January 9, 2013, for River Glen Community Development District.

**THIRD ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for December  
2012, January 2013 and February 2013**

On a motion by Mr. Marvin, seconded by Mr. Davis, with all in favor, the Board ratified the Operation and Maintenance Expenditures for December 2012 in the amount of \$43,210.15, January 2013 in the amount of \$30,375.18 and February 2013 in the amount of \$26,455.22 for River Glen Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2013-04,  
Reappointing an Assistant Treasurer**

On a motion by Mr. Marvin, seconded by Mr. Johns, with all in favor, the Board approved Resolution 2013-04, Removing Shawn Wildermuth as Assistant Treasurer and Appointing Joe Kennedy as Assistant Treasurer for River Glen Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of ADA Com-Pac Spray n'  
Play Equipment Proposal**

Ms. Dobbins reviewed that this item was approved last year, but the contractor never installed the component required. Com-Pac is the actual manufacturer of the equipment. The Board of Supervisors' ratified the Com-Pac Spray n' Play Equipment Proposal in the amount of \$18,269.21.

On a motion by Mr. Davis, seconded by Mr. Marvin, with all in favor, the Board ratified the Com-Pac Spray n' Play Equipment Proposal in the amount of \$18,269.21 for River Glen Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Contract Renewal for  
First Coast CMS, LLC**

Ms. Dobbins reviewed the proposed contract and noted that the terms are the same as the current terms.

On a motion by Mr. Davis, seconded by Mr. Marvin, with all in favor, the Board approved the contract renewal for First Coast CMS, LLC for River Glen Community Development District.

---

**SEVENTH ORDER OF BUSINESS**

**Consideration of Landscape Enhancement Proposal**

The Board of Supervisors reviewed the proposal under Tab 6. After discussion, the Board requested the proposal be revised to install pine straw instead of mulch and to use Zoysia Sod.

The Board of Supervisors also requested ValleyCrest to review improvements for the second entrance.

The Board of Supervisors approved the Landscape Enhancement Proposal with revisions to install pine straw instead of mulch and to use Zoysia Sod with an amount not to exceed \$4,853.

On a motion by Mr. Walker, seconded by Mr. Marvin, with all in favor, the Board approved the revised Landscape Enhancement Proposal with revisions to install pine straw instead of mulch and to use Zoysia Sod with an amount not to exceed \$4,853 for River Glen Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2013-05, Approving the Fiscal Year 2013/2014 Proposed Budget and Setting the Public Hearing**

Ms. Dobbins presented the proposed budget and reviewed the line items.

The Board of Supervisors approved Resolution 2013-05, Approving the Fiscal Year 2013/2014 Proposed Budget and set the Public Hearing for August 14, 2013 at 1:30 p.m.

On a motion by Mr. Davis, seconded by Mr. Marvin, with all in favor, the Board approved Resolution 2013-05, Approving the Fiscal Year 2013/2014 Proposed Budget and set the Public Hearing for August 14, 2013, at 1:30 p.m. for River Glen Community Development District.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

A. District Counsel

Mr. Van Wyk mentioned that Ms. Dobbins brought to his attention that the District doesn't have speed limit signs. Under Florida Statutes if there are no speed limit signs posted, the speed limit would be set at 30 miles per hour. Discussion ensued.

The Board of Supervisors directed District Staff to post a 25 miles per hour sign at each entrance.

On a motion by Mr. Marvin, seconded by Mr. Johns, with all in favor, the Board directed District Staff to post a 25 miles per hour sign at each entrance for River Glen Community Development District.

B. District Engineer

i. 65092 Mossey Creek Lane

Mr. Davis updated the Board that after CAPPS started trenching to install the extra drainage it was noted that there was no ground water anywhere. The project was stopped and further investigation led to a leak under the CDD's sidewalk that is coming from the resident's irrigation system.

Mr. Davis expressed concerns of the length of time and resources the District has taken to help resolve this issue and considered the District's involvement to be complete.

The Board of Supervisors approved no further action is necessary except hauling away any remaining material left on site from the excavation.

On a motion by Mr. Davis, seconded by Mr. Marvin, with all in favor, the Board determined that no further action is necessary.

ii. Conservation Impact Area

The District Engineer confirmed the legal description of the easement area. The Staff informed the Board that the Permit was transferred and requested that the Board authorize the Chairman to execute the final conservation easement.

On a motion by Mr. Davis, seconded by Mr. Marvin, with all in favor, the Board authorized the Chairman to execute the final conservation easement for River Glen Community Development District.

C. First Coast CMS Field Report

Mr. Shiver reviewed the report and discussed the need to close the pool on Mondays to treat it after heavy weekend use. Board discussion ensued.

The Board of Supervisors approved closing the pool on Mondays, except for holidays.

On a motion by Mr. Marvin, seconded by Mr. Davis, with all in favor, the Board approved closing the pool on Mondays, except for holidays for River Glen Community Development District.

It was noted that if there were many complaints made by residents, then the Board would review the issue again at the next meeting.

- 
- D. ValleyCrest Landscaping  
The report marked as Exhibit 'A' to these minutes was reviewed.
- E. District Manager  
Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting is set for June 12, 2013, at 1:30 p.m.

Ms. Dobbins informed the Board that propane services have been set up per their request.

**TENTH ORDER OF BUSINESS**

**Audience Comments and Supervisor Requests**

There were no Audience or Supervisor comments.

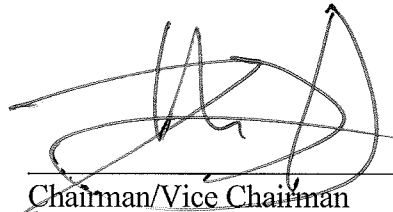
**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Marvin, seconded by Mr. Johns, with all in favor, the Board adjourned the meeting at 2:40 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman