

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RIVER GLEN  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, April 11, 2012 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Doug Davis	<b>Board Supervisor, Chairman</b>
Chris Vanzant	<b>Board Supervisor, Vice-Chairman</b>
Doug Walker	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Roy Van Wyk	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Doug Dyer	<b>District Engineer, DRMP</b>
Hollie Anderson	<b>Representative, ValleyCrest Landscaping</b>
Chris Miska	<b>Representative, ValleyCrest Landscaping</b>
Tony Shiver	<b>Representative, First Coast CMS</b>

**Audience**

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 1:40 p.m. and read the roll call.

**SECOND ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Meeting Held on February  
8, 2012**

Mr. Davis requested an additional statement be added under the 5<sup>th</sup> order. The minutes were then approved, as amended.

On a motion by Mr. Davis, seconded by Mr. Vanzant, with all in favor, the Board approved the Minutes of Board of Supervisors' Meeting held on February 8, 2012, as amended for River Glen Community Development District.

**THIRD ORDER OF BUSINESS**

**Ratification of Operation and  
Maintenance Expenditures for January  
2012 and February 2012**

On a motion by Mr. Davis, seconded by Mr. Vanzant, with all in favor, the Board ratified the Operation and Maintenance Expenditures for January 2012 in the amount of \$13,175.73, and February 2012 in the amount of \$24,808.00 for River Glen Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Renewal Contract for  
First Coast CMS**

Mr. Shiver introduced himself and reviewed the renewal contract and the services that he provides. The proposal does include a 3% increase totaling \$1,596 per month.

Mr. Shiver updated that he is having a sail maker look at fixing the tennis screens. If they are not able to be repaired he will replace them at his cost.

Mr. Shiver also updated that all 3 treadmills are having issues and recommends replacement in the future.

On a motion by Mr. Davis, seconded by Mr. Vanzant, with all in favor, the Board approved the contract renewal for First Coast CMS at a cost of \$1,596 per month for River Glen Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of DRMP Conservation  
Easement Restoration Proposal**

Mr. Dyer from DRMP reviewed the issue and his correspondence with SJRWMD (District) so far. Mr. Davis recommended still approaching the District to find out about what they will accept, either the aerial or if they will need a complete survey.

Discussion ensued.

The Board of Supervisors accepted task #3 (within the proposal) and if the District does not accept the aerials they approve task #1 and #2.

In a motion by Mr. Davis, seconded by Mr. Vanzant, with all in favor, the Board authorized task #3 of the proposal and delegated the Chairman to authorize the District Engineer to perform tasks #1 and #2 if the District does not accept the aerials for. River Glen Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of DRMP Evaluation and  
Recommendation for Drainage Issue on  
65092 Mossy Creek Lane**

Mr. Dyer reviewed that the water is seeping up at this location between the homes on the east and west side, spilling onto the concrete, which is leaving stains and slime. The water is not making it into the under drain and not functioning as designed.

At this time this is the only lot having issues, but it can't be determined if there is damage done to the pipe or if it wasn't constructed correctly or constructed at all in this area.

Discussion ensued.

The Board of Supervisors approved the proposal by Metro Rooter and the District Engineer to witness and follow up on findings at a cost not to exceed \$2,500.

In a motion by Mr. Davis, seconded by Mr. Vanzant, with all in favor, the Board approved the proposal from Metro Rooter and the District Engineer to witness and follow up on findings at a cost not to exceed \$2,500 for River Glen Community Development District.

*The District Engineer left the meeting at this time.*

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2012-01,  
Approving the Fiscal Year 2012/2013  
Proposed Budget and Setting the Public  
Hearing**

Ms. Dobbins discussed each of the line items in the budget and the proposed revenues and expenditures for the 2012/2013 fiscal year. The Board discussed the proposed budget amounts.

The Board approved resolution 2012-01 and set the public hearing for August 8, 2012 at 1:30 p.m.

On a motion by Mr. Davis, seconded by Mr. Vanzant, with all in favor, the Board approved Resolution 2012-01, approving the Fiscal Year 2012/2013 Proposed Budget and Setting the Public Hearing Date for August 8, 2012 at 1:30 p.m. for River Glen Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Mr. Van Wyk reviewed the Hopping Green and Sams increase in rates memo.

On a motion by Mr. Davis, seconded by Mr. Walker, with all in favor, the Board approved the rate increase for Hopping Green and Sams for River Glen Community Development District.

- B. District Engineer  
Not present.
- C. District Manager  
Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting is set for Wednesday, June 13, at 1:30 p.m.

Mr. Davis requested that he update the Board of Supervisors on the mitigation upland buffer area that has been allegedly encroached by homeowners since he reviewed the area and spoke to ETC, mitigation consultant for the CDD.

He noted that trees are alleged to have been removed and miscellaneous items were placed within the buffer. Right now we are waiting for follow up from ETC on direction for what needs to be planted but this probably will extend the monitoring in that location for an additional 3 years.

Mr. Walker stated that if there is not 100 % proof that the homeowners removed the plant material he did not believe that the CDD could pursue them to pay for the replacements.

Discussion ensued.

The Board of Supervisors directed District Counsel to send the homeowners letters to remove any miscellaneous items out of the upland buffer and to cease any activity or maintenance they are performing within these areas.

1.) Valley Crest Report/Update

Ms. Anderson stated that she apologized for any lack of performance and has made a staff change, with Chris Miska now being this district's Account Manager.

Mr. Miska reviewed that he has been on the property the last two weeks and has made irrigation repairs, treated turf weeds and removed dead plants and trees. He stated that the first fertilization treatment did not take and they are treating again today.

Ms. Anderson mentioned there was a resident compliant off River Glen Parkway regarding the tall grass. Two sections were cut and two remaining sections are being trimmed today. The resident had requested different types of plant material, but believes if they start cutting it twice a year instead of once it will resolve the issue. The Board agreed to these plants being trimmed twice a year.

**NINTH ORDER OF BUSINESS**

**Supervisor Requests and Audience  
Comments**


There were no Supervisor comments.

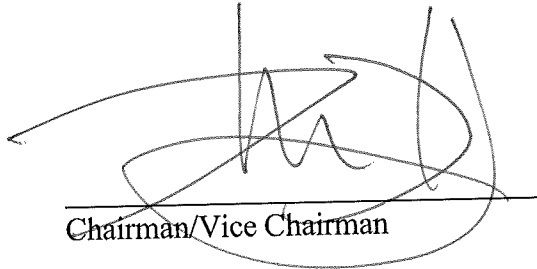
An audience member requested tree replacement options for the amenity center and playground.  
An audience member requested a clock at the top of the lap pool and fitness room.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Vanzant, seconded by Mr. Walker, with all in favor, the Board adjourned the meeting at 3:20 p.m. for River Glen Community Development District.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman