

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVER GLEN
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, April 13, 2011 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Doug Davis	Board Supervisor, Chairman
Chris Vanzant	Board Supervisor, Vice-Chairman (joined meeting in progress)
John Kunkel	Board Supervisor, Assistant Secretary
Greg Matovina	Board Supervisor, Assistant Secretary
Doug Walker	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Jason Merritt	District Counsel, Hopping Green & Sams, P.A.
John Kelly	District Engineer, DRMP

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

**Administer Oath of Office to Newly
Elected Supervisors**

Mr. Merritt requested that the Board of Supervisors ratify the nomination and certification of landowner results of Doug Walker since 30 days has passed from the date of the landowners election in which he was nominated.

On a motion by Mr. Matovina, seconded by Mr. Davis, with all in favor, the Board ratified the landowner election results nominating Doug Walker a two year term for River Glen Community Development District.

Ms. Dobbins gave the oath of office to Doug Walker.

Mr. Vanzant joined the meeting in progress.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Meeting Held on January
12, 2011**

It was noted that there was a spelling error on page four in the eighth order of business. The word persued was corrected to pursued. The Board of Supervisors approved the minutes of January 12, 2011 as amended.

On a motion by Mr. Matovina, seconded by Mr. Kunkel, with all in favor, the Board approved the Minutes of Board of Supervisors' Meeting held on January 12, 2011, as amended, for River Glen Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of Operation and
Maintenance Expenditures for December
2010, January 2011 and February 2011**

On a motion by Mr. Matovina, seconded by Mr. Davis, with all in favor, the Board ratified the Operation and Maintenance Expenditures for December 2010 in the amount of \$39,394.62, January 2011 in the amount of \$29,870.47 and February 2011 in the amount of \$15,180.53 for River Glen Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2011-03,
Reappointing Assistant Treasurer**

Ms. Dobbins updated the Board of Supervisors that Shawn Wildermuth has replaced Steve Murman as Head Controller at Rizzetta and Company, Inc.. Due to this change Shawn Wildermuth is now designated as Assistant Treasurer.

On a motion by Mr. Matovina, seconded by Mr. Kunkel, with all in favor, the Board approved Resolution 2011-03, Reappointing Shawn Wildermuth as Assistant Treasurer, for River Glen Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2011-04,
Approving the Fiscal Year 2011/2012
Proposed Budget and Setting the Public
Hearing**

Ms. Dobbins reviewed Resolution 2011-04 and stated that the District must give the County at least a 60 day notice of the public hearing date. Ms. Dobbins recommended the preset meeting date of August 10, 2011 at 6:00 p.m. at the River Glen Amenity Center located at 65084 River Glen Parkway, Yulee, Florida for the public hearing.

Mr. Davis requested that the Board of Supervisors authorize him to review budget line items for any possibility to reduce the total general fund.

The Board of Supervisors approved Resolution 2011-04 approving the fiscal year 2011/2012 proposed budget and setting the public hearing. They also authorized the Chairman to work with the District Manager on budgetary line items.

Mr. Matovina requested for the budget to be sent at least 30 days prior to public hearing so they can give the District Manager their comments.

On a Motion by Mr. Matovina, seconded by Mr. Vanzant, with all in favor, the Board approved Resolution 2011-04, Approving the Fiscal Year 2011/2012 Proposed Budget and Setting the Public Hearing for August 10, 2011 at 6:00 p.m. at the River Glen Amenity Center located at 65084 River Glen Parkway, Yulee, Florida as well as authorizing the Chairman to review budget line items for any possibility to reduce the total general fund for River Glen Community Development District.

SEVENTH ORDER OF BUSINESS

**Update on Americans with Disabilities Act
(ADA) Requirements**

Mr. Merritt reviewed the memorandum regarding the update on Americans with Disabilities Act (ADA) requirements. He stated that there are specific items within the 2010 standards that facilities are grandfathered into, but not all. He recommends having the District do an ADA inspection so it's clear on what needs to be done to meet compliance by the deadline of March 15, 2012.

Mr. Kelly stated that his firm is capable of this type of inspection and will send the District Manager a proposal.

EIGHTH ORDER OF BUSINESS

**Update on Contract for Landscape and
Irrigation Maintenance due to Nanak's
and ValleyCrest Merger**

Mr. Merritt noted that per the information that the District has received from ValleyCrest it is Counsel's understanding that the Nanak's contract with the District is still valid and will still be in effect. He also noted that Counsel has responded back to ValleyCrest acknowledging these statements.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Merritt updated the Board of Supervisors that the Water Management District did release the permit to the CDD, but is still requesting follow up on existing conservation easement. He is still attempting to work with Regions Bank and will continue to update the Board.

B. District Engineer

Mr. Kelly had received some questions from District Counsel and did some research regarding permits and the responsibility of construction of sidewalks. The permits were covered by Mr. Merritt, but he did find out that sidewalks are built to plan, which means that on main artery roads there should be a sidewalk on both sides of the road, but on residential roads there should be a sidewalk on one side. He stated that the County would be responsible for certifying this requirement was met. He recommends if sidewalks weren't constructed that homeowners call the County to have it investigated further.

C. District Manager

Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting is set for Wednesday, June 8, 2011 at 1:30 p.m.

She gave an update that the District is waiting for the third installment from the SPE, which is due by May 1, 2011. She also noted that the District has not received about \$70,000.00 from Tax Collector for the operation and maintenance assessment.

This amount typically will come after tax certificates are sold.

Ms. Dobbins has done a walk through with staff and landscaping crew and has noted multiple repairs that need to be made, but will need to wait until funds from these two entities come in.

Ms. Dobbins has also reviewed a rental request from a resident that would go over the occupancy limit, need additional hours and wants to serve alcohol. After discussion the Board came to a consensus that they would approve the extended hours, but that the room must only have a maximum of 50 occupants and that no alcohol will be allowed at this event.

1.) First Coast CMS

Ms. Dobbins stated that First Coast CMS has been working with the CDD for just over a month and have been handling many items to get the amenity center cleaned up. They have been exceeding their number of contracted hours to help the District at no additional cost, but in the future it will need to level off.

TENTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no Supervisor comments.

An audience member requested that a "No Smoking" sign be posted at the pool.

An audience member asked if irrigation is being monitored on the baseball field. Ms. Dobbins stated that yes it is being monitored and she will confirm the time of set zones.

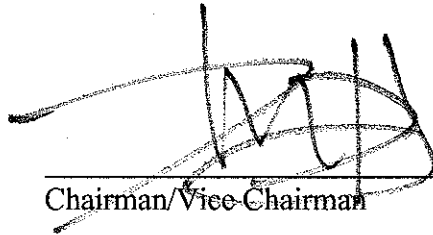
ELEVENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Kunkel, seconded by Mr. Davis, with all in favor, the Board adjourned the meeting at 2:40 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice-Chairman