

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

RIVER GLEN COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, June 13, 2012 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Doug Davis	Board Supervisor, Chairman
Chris Vanzant	Board Supervisor, Vice-Chairman
Doug Walker	Board Supervisor, Assistant Secretary
John Kunkel	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Jeremy Needham	Associate District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	District Counsel, Hopping Green & Sams, P.A.
Doug Dyer	District Engineer, DRMP (via speaker phone)
Doug Skurski	Representative, DRMP (via speaker phone)

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 1:35 p.m. and read the roll call.

SECOND ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting Held on April 11, 2012

On a motion by Mr. Davis, seconded by Mr. Vanzant, with all in favor, the Board approved the Minutes of Board of Supervisors' Meeting held on April 11, 2012 for River Glen Community Development District.

THIRD ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures for March 2012 and April 2012

On a motion by Mr. Davis, seconded by Mr. Walker, with all in favor, the Board ratified the Operation and Maintenance Expenditures for March 2012 in the amount of \$16,490.56 and April 2012 in the amount of \$23,141.10 for River Glen Community Development District.

FOURTH ORDER OF BUSINESS

Update on 65092 Mossy Creek Lane Land Drainage Issue

Mr. Dyer updated the Board of Supervisors that Metro Rooter was scheduled to do the work approved to assess the drainage issue, but with heavy rains had to postpone. They are checking the areas weekly to determine when to reschedule this work. Mr. Dyer will provide a further update at the next meeting.

FIFTH ORDER OF BUSINESS

Update on Conservation Easement Restoration

Mr. Dyer noted that St. Johns has been very favorable and it is good news that the banks can do state or federal credits.

Mr. Skurski stated that right now there have been no fines issued, but the permit has expired so it will need to be modified. He noted that he received quotes from three banks to purchase credits for mitigation requirements; Longleaf, Thomas Creek and NE Florida. He recommends going with Longleaf since they offer both state and federal credits for the same price which is approximately \$34,000. The Board of Supervisors requested the District Engineer to obtain a contract with Longleaf, which would be good for 90 days, no deposit required and to bring back to the Board of Supervisors at the next meeting.

Mr. Dyer and Mr. Skurski signed off of speaker phone at this time.

SIXTH ORDER OF BUSINESS

Ratification of ECT Report and Proposal

Ms. Dobbins reviewed that the total of the proposal is \$3,857.50 and that this amount included 10 American Hollies that are the resident's responsibility, but the Chairman authorized planting the hollies since the resident had not installed them at this time.

Ms. Dobbins also noted that the plantings had been postponed due to the heavy rains and will be completed once the water recedes.

Discussion ensued.

The Board of Supervisors directed the District Manager to invoice the resident for reimbursement of the American Hollie trees.

The Board of Supervisors ratified the ECT proposal.

In a motion by Mr. Vanzant, seconded by Mr. Kunkel, with all in favor, the Board ratified the ECT report and proposal in the amount of \$3,857.50 and directed the District Manager to invoice the resident for reimbursement of the American Hollie trees that were part of the proposal but the responsibility of the resident for River Glen Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals for Treadmill Replacement

The Board of Supervisors reviewed three proposals for treadmills from Sears, Fitco and First Place Fitness.

Audience members noted that the stationary bikes are not working at all and that the elliptical machines have problems with resistance and calibration.

Board discussion ensued.

The Board of Supervisors requested a revised proposal from Sears to include two bikes (1 recumbent bike and 1 upright bike) and for the Chairman to have the final authorization on price for a lease option, which should not including preventative maintenance.

In a motion by Mr. Vanzant, seconded by Mr. Kunkel, with Mr. Walker abstaining (Exhibit "A" attached), the Board authorized the Chairman to have the final authorization on price for a lease option but not preventative maintenance on a revised proposal requested from Sears for River Glen Community Development District.

The Board of Supervisors authorized Mr. Walker to set prices for current treadmills and bikes to be sold on Craigslist for a maximum of 30 days.

On a motion by Mr. Kunkel, seconded by Mr. Davis, with all in favor, the Board authorized Mr. Walker to set prices for current treadmills and bikes to be sold on Craigslist for a maximum of 30 days for River Glen Community Development District.

Mr. Van Wyk informed the Board of Supervisors that he did not have a report and left the meeting at this time.

EIGHTH ORDER OF BUSINESS

**Update on Correspondence Received from
Nassau County Supervisor of Elections
Regarding the Number of Registered
Voters**

Ms. Dobbins reviewed the memorandum received from the Nassau County Supervisor of Elections office stating that there were 166 registered voters as of April 15, 2012 in River Glen CDD.

This does not meet the requirement of 250 registered voters for the County to facilitate the election process during the General Election.

NINTH ORDER OF BUSINESS

**Discussion Regarding the November
Landowner's Meeting**

Ms. Dobbins reviewed Tabs 6, 7 and 8 of the agenda package and presented the sample ballot and proxy for the Landowner Election that needs to be held in November 2012. These forms will be made available on the District's website.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2012-02,
Designating Date, Time and Location of
Landowner's Meeting**

The Board of Supervisors set the Landowner Election for November 14, 2012 at 1:30 p.m. at the River Glen Amenity Center located at 65084 River Glen Parkway, Yulee, Florida 32097.

On a motion by Mr. Kunkel, seconded by Mr. Vanzant, with all in favor, the Board set the Landowner Election for November 14, 2012 at 1:30 p.m. at the River Glen Amenity Center located at 65084 River Glen Parkway, Yulee, Florida 32097 for River Glen Community Development District.

ELEVENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
No report. Previously left the meeting.

- B. District Engineer
Not present. Previously left the meeting.

- C. District Manager
Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting is set for Wednesday, August 8, 2012 at 1:30 p.m. and that the public hearing on the fiscal year 2012/2013 budget will also be held at this time.

She also updated the Board of Supervisors that the ADA pool standards were extended until January 1, 2013 for installation.

1.) First Coat CMS Report

Ms. Dobbins noted that Mr. Shiver is reviewing the damage with the vendor to the tennis fence and screen; this is the damage that occurred during the tropical storm.

TWELVTH ORDER OF BUSINESS

**Supervisor Requests and Audience
Comments**

There were no Supervisor requests.

An audience member requested that a multi toilet paper container be placed in the bathrooms.

An audience member had a question regarding drainage off of Mossy Creek; they noticed that the properties are being surveyed.

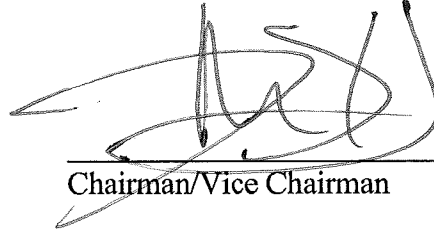
THIRTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Davis, seconded by Mr. Vanzant, with all in favor, the Board adjourned the meeting at 3:10 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

Exhibit A

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME WALKER DOUGLAS JAMES	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE RIVER GLENN CDA
MAILING ADDRESS 75207 Fern Creek Drive	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Yulee FL 32097 NASSAU	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED 6/13/10	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Doug Walker, hereby disclose that on 4/13, 2012

(a) A measure came or will come before my agency which (check one)

- Inured to my special private gain or loss;
- Inured to the special gain or loss of my business associate, _____;
- Inured to the special gain or loss of my relative, _____;
- Inured to the special gain or loss of Seneca Commercial by whom I am retained; or employed by (en)
- Inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

7/9/12
Date Filed

DW
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.