

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RIVER GLEN  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, November 9, 2011 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

Chris Vanzant	<b>Board Supervisor, Vice-Chairman</b>
Greg Matovina	<b>Board Supervisor, Assistant Secretary</b>
Doug Walker	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Roy Van Wyk	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Jason Merritt	<b>Hopping Green &amp; Sams (via speaker phone)</b>

**Audience**

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 1:35 p.m. and read the roll call.

**SECOND ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Meeting Held on August  
10, 2011**

On a motion by Mr. Matovina, seconded by Mr. Vanzant, with all in favor, the Board approved the Minutes of Board of Supervisors' Meeting held on August 10, 2011 for River Glen Community Development District.

**THIRD ORDER OF BUSINESS**

**Ratification of Operation and  
Maintenance Expenditures for July 2011,  
August 2011 and September 2011**

On a motion by Mr. Matovina, seconded by Mr. Vanzant, with all in favor, the Board ratified the Operation and Maintenance Expenditures for July 2011 in the amount of \$15,179.40, August 2011 in the amount of \$22,670.14 and September 2011 in the amount of \$21,773.05 for River Glen Community Development District.

**FOURTH ORDER OF BUSINESS**

**Discussion Regarding Stormwater Permit  
Transfer**

Mr. Merritt stated that the District has been working on the transfer of the stormwater permit. The title work has been updated, however, it was discovered that certain facilities are encroaching on easements. Mr. Merritt recommended that the District Engineer do a survey to review the encroachments.

Mr. Matovina recommends authorizing the Chairman to approve a not to exceed \$3,000.00 proposal from the District Engineer to handle the survey.

On a motion by Mr. Matovina, seconded by Mr. Vanzant, with all in favor, the Board authorized a not to exceed \$3,000.00 proposal from the District Engineer to handle the survey for River Glen Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Tree Damage Reports  
and Proposal**

Board discussion ensued.

The Board of Supervisors requested additional tree replacement proposals from ValleyCrest. This item was tabled at this time.

**SIXTH ORDER OF BUSINESS**

**Review of Letter Regarding  
Environmental Consulting and  
Technology's Purchase of Coastal Science  
Associates Inc.**

Ms. Dobbins updated the Board of Supervisors that the vendor, Coastal Science Associates which the District has a contract with for mitigation monitoring has been bought by Environmental Consulting Technology. The District will start seeing the reports and invoices under Environmental Consulting and Technology. The terms of the contract will remain the same.

The Board authorized the Chairman to approve an assignment of contract.

On a motion by Mr. Matovina, seconded by Mr. Vanzant, with all in favor, the Board authorized the Chairman to approve an assignment of contract from Coastal Science Associates Inc. to Environmental Consulting and Technology for River Glen Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of ValleyCrest Landscape  
Maintenance Agreement Renewal**

After Board discussion, the Board approved a one year extension based on the same terms, including a pinestraw addendum. The total monthly fee would be \$4,567.50

On a motion by Mr. Matovina, seconded by Mr. Vanzant, with all in favor, the Board approved a one year extension of the ValleyCrest Landscape Maintenance Agreement based on the same terms including a pinestraw addendum with the total monthly fee being \$4,567.50 for River Glen Community Development District.

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**EIGHTH ORDER OF BUSINESS**

**Annual Review of Rental Fee**

Ms. Dobbins updated the Board of Supervisors that in the past 12 months there have been 51 rentals.

Board discussion ensued.

The Board approved waiving the rental fee for an additional year.

On a motion by Mr. Walker, seconded by Mr. Matovina, with all in favor, the Board approved waiving the rental fee for an additional year for River Glen Community Development District.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

A. District Counsel  
No report.

B. District Engineer  
Not present.

Ms. Dobbins informed the Board of Supervisors that the District Engineer was monitoring a drainage issue off of Mossy Creek. Metro Rooter cleared about 35 feet of the drain due to blockage and will monitor this over the next few months.

She also mentioned that there have been reports in the past that the playground area was not draining properly.

Discussion ensued.

The Board of Supervisors requested that the District Engineer attend the next meeting to present recommendations if a problem exists.

C. District Manager

Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting is set for Wednesday, January 11, 2011 at 1:30 p.m.

She also stated that staff has completed the fitness room ADA requirements, are working on gathering bids for a pool lift and have received a verbal proposal of \$850.00 to finish installing an access system at the tennis courts. Ms. Dobbins informed the Board that the ADA Engineer confirmed that this access was required due to the new compliance standards stating that access must be made to each court without crossing another court.

The Board of Supervisors gave consensus to move forward with the \$850 proposal to finish installing the tennis access system.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience  
Comments**

Mr. Walker requested that the stainless steel straps be replaced with plastic ones due to the risk of them not breaking away in the wind, which can cause further damage to the fence.

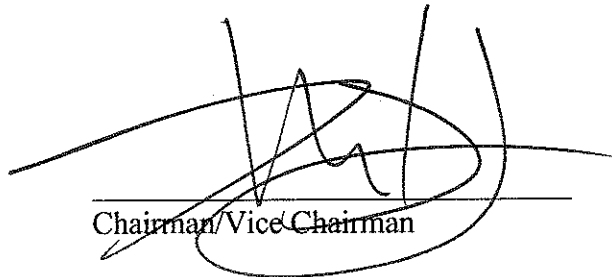
**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Matovina, seconded by Mr. Vanzant, with all in favor, the Board adjourned the meeting at 2:35 p.m. for River Glen Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman