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**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**RIVER GLEN  
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of River Glen Community Development District was held on **Wednesday, June 11, 2014 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097.

Present and constituting a quorum:

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|---------------|--|
| Doug Davis    | <b>Board Supervisor, Chairman</b>            |
| Greg Matovina | <b>Board Supervisor, Vice Chairman</b>       |
| Leo Johns     | <b>Board Supervisor, Assistant Secretary</b> |
| Glenn Marvin  | <b>Board Supervisor, Assistant Secretary</b> |

Also present were:

|                 |  |
|-----------------|--|
| Melissa Dobbins | <b>District Manager, Rizzetta &amp; Company, Inc.</b>                |
| Roy Van Wyk     | <b>District Counsel, Hopping Green &amp; Sams, P.A.</b>              |
| Sarah Warren    | <b>Hopping, Green &amp; Sams, P.A.</b>                               |
| Tony Shiver     | <b>First Coast CMS</b>   |
| Michael Johnson | <b>ValleyCrest</b>   |
| Dan McCranie    | <b>District Engineer, McCranie and Associates (via speakerphone)</b> |

**Audience Present**

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 1:30 p.m. and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

It was noted for the record that there were no audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Regular Meeting held  
April 9, 2014**

On a motion by Mr. Marvin, seconded by Mr. Davis, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held April 9, 2014 for River Glen Community Development District.

**FOURTH ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for March  
2014 and April 2014**

On a motion by Mr. Matovina, seconded by Mr. Marvin, with all in favor, the Board ratified the Operation and Maintenance Expenditures for March 2014 in the amount of \$16,806.88 and April 2014 in the amount of \$20,249.53 for River Glen Community Development District.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Mr. Van Wyk updated the Board of Supervisors that a survey and estimate of the right-of-way that is being created on the three-acre parcel is being performed.  
  
Mr. Van Wyk also noted that the property appraiser is still requesting a fee for their part of using the tax roll for collection. Hopping is still negotiating that amount.
- B. District Engineer  
Mr. McCranie confirmed he is making a legal description and sketch of the needed right-of-way that District Counsel mentioned.
- C. First Coast CMS Field Report  
Mr. Shiver reviewed that he has posted new amenity signs and will order a new small dumpster for the center.
- D. ValleyCrest Landscaping  
Ms. Dobbins reviewed options for the district to order a baseball-field rake that ValleyCrest will drag weekly at no additional cost since it will help reduce weeds and the spraying of weed killer.

The Board of Supervisors directed staff to purchase one baseball-field rake for the district.

E. District Manager

Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting is set for August 13, 2014 at 1:30 p.m.

Ms. Dobbins updated Board of Supervisors that the district received the full amount of \$1,400 from Penny Logan for damage done to the fence.

She also reviewed a request for pet stations or signs at the playground. After discussion, the Board of Supervisors directed staff to purchase signs to remind residents to pick up after their pets and have them on a leash.

**SIXTH ORDER OF BUSINESS**

**Consideration of Landscape Enhancement Proposals**

The Board of Supervisors approved all ValleyCrest proposals except for replacing the ligustrums along the back wall of the main entrance with an amount not to exceed \$4,135.

On a motion by Mr. Marvin, seconded by Mr. Matovina, with all in favor, the Board approved all proposals except for replacing the ligustrums along the back wall of the main entrance with an amount not to exceed \$4,135 for River Glen Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Proposals for Court Resurfacing**

This item was tabled until a future Board of Supervisors' meeting.

**EIGHTH ORDER OF BUSINESS**

**Consideration of First Coast CMS Contract Renewal**

The Board of Supervisors approved the contract renewal for First Coast CMS at the same current terms.

On a motion by Mr. Marvin, seconded by Mr. Matovina, with all in favor, the Board approved the contract renewal for First Coast CMS at the same current terms for River Glen Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Agreement for Engineering Services**

The Board of Supervisors approved the agreement with McCranie and Associates for Engineering Services.

On a motion by Mr. Matovina, seconded by Mr. Davis, with all in favor, the Board approved the agreement with McCranie and Associates for Engineering Services for River Glen Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Work Authorization Number 1**

On a motion by Mr. Matovina, seconded by Mr. Johns, with all in favor, the Board approved Work Authorization Number 1 with McCranie & Associates for River Glen Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Update from the Nassau County Supervisor of Elections Regarding the Number of Registered Voters**

It was noted for the record that as of April 15, 2014 the district had 182 registered voters.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Resolution 2014-03, Designating a Date, Time and Location of the Landowner Election**

The Landowner Election was set for November 12, 2014 at 1:30 p.m. at the amenity center.

On a motion by Mr. Marvin, seconded by Mr. Matovina, with all in favor, the Board set the Landowner Election for November 12, 2014 at 1:30 p.m. at the amenity center for River Glen Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Audience Comments and Supervisor Requests**

There was a question about the cleaning of the rental room.

There were no Supervisor comments.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Johns, seconded by Mr. Marvin, with all in favor, the Board adjourned the meeting at 2:13 p.m. for River Glen Community Development District.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman